

## **INTAKE PROCEDURE**

All applicants are required to:-

1. Study the Brochure and fees structure
2. Submit original certificates for verification
3. Submit original & copy of National ID
4. Sit for written test & Interview (Fee 1,000/=)
5. Fill registration form and pay Ksh 1,000, non-refundable registration fee.
6. Submit 2 passport size photographs.
7. Read college rules and regulations.
8. Go for medical check up at approved test units and submit the results.

Test units:-

Nairobi Hospital  
Kenyatta National Hospital  
Aga Khan Hospital  
MP Shah Hospital  
Avenue Hospital  
Mater Hospital  
AAR Clinics  
Dr. A.I. Desai's Clinic  
Government Hospitals

9. Fill in medical declaration form
10. Sign rules & regulations acceptance slip & fees payment declaration form.
11. Submit personal accident insurance cover
12. TCCI to give final confirmation.

Confirmed applications to pay deposit latest 2 weeks prior to commencement of the course. Admission will be reserved for applicants who do not pay deposit/School fees as required.

**Management reserves the right of admission.**



**Payments be made through the Institute's Bank accounts:**

◆ **Paramount Universal Bank (Westlands Branch)**

Pay bill No. 907950

Account No. 010002031429

◆ **Standard chartered bank (Westland rd Branch)**

Pay bill No. 329329

Account No. 0102011192600

**Account name: Top Chefs Culinary Institute**

Registration in progress now, contact the administration for more information.

**Top Chefs Culinary Institute**  
5<sup>th</sup> Floor, Parklands Plaza,  
Muthithi Road, Westlands.  
P.O. Box 740-00606, Nairobi  
Tel: 3740166, Fax: 3740266  
Cell: 0700691427

**E-mail: [topchefs@tchefs.com](mailto:topchefs@tchefs.com)**

**Please visit our**

**Website: [www.tchefs.com](http://www.tchefs.com)**

And Follow us on Social Media:

**Facebook: [TopChefsCulinaryKenya](https://www.facebook.com/TopChefsCulinaryKenya)**

**X: [@topchefs\\_ltd](https://twitter.com/topchefs_ltd)**

**Instagram: [topchefsculinary](https://www.instagram.com/topchefsculinary)**



## **PASTRY & BAKERY DIPLOMA COURSE**

### **1 - YEAR**

**WE START YOUR CAREER!**

## **PASTRY & BAKERY COURSE** **MODULE DATES**

**INTAKE 41—20<sup>TH</sup> JANUARY 2025**

### **Module 1 at TCCI**

20<sup>th</sup> January —28<sup>th</sup> March 2025

### **Module 2 at TCCI**

7<sup>th</sup> April —20<sup>th</sup> June 2025

Break : 23<sup>rd</sup> June -4<sup>th</sup> July 2025

### **Final Examination**

1<sup>st</sup> July — 4<sup>th</sup> July 2025

### **In-training**

7<sup>th</sup> July —18<sup>th</sup> December 2025

**Unforeseen situations like Public  
Holidays, Christmas Holidays may vary  
Module timing.**

## **PASTRY & BAKERY COURSE** **STRUCTURE**

### **Module 1 (11 Weeks)**

**Practicals**: Bakery demonstrations and practical application in the Training Kitchen of Bread and Bread products, Assorted Pastries & Savoury products

**Theory**: Safety and First Aid, Food Knowledge/Hygiene and Food Safety, Bakery Knowledge, Industrial Visits & Computer studies

### **Module 2 (11 Weeks)**

**Practical** :Demonstrations –English Cakes, Cookies and French Pasties, Sweet dishes (Hot & cold), Iced cakes & Cake decorations, Puff pastry products, Pies ,Special Breads, Flans -  
Practical application in the Training kitchen

**Theory**: Food knowledge, Bakery knowledge, Nutrition, Bakery Administration, Food Costing & Pricing  
Industrial visit & Computer studies

### **In-trainings**

Practical In-training in a commercial Bakery or Pastry  
Bakery Shop in Nairobi

### **Final Examination**

All subjects at Top Chefs Culinary Institute (4 days)

## **FEES STRUCTURE**

### **Payment Scheme**

Upon registration (2 weeks prior to the Course -  
Ksh. 80,000/- as a deposit in January

2 <sup>rd</sup> payment prior to 1 <sup>st</sup> February 2025	Ksh 65,000
3 <sup>rd</sup> payment prior to 1 <sup>st</sup> March 2025	Ksh 65,000
4 <sup>th</sup> payment prior to 1 <sup>st</sup> April 2025	Ksh 65,000
5 <sup>th</sup> payment prior to 1 <sup>st</sup> May 2025	Ksh 65,000
6 <sup>th</sup> payment prior to 1 <sup>st</sup> June 2025	Ksh 65,000
7 <sup>th</sup> payment prior to 1 <sup>st</sup> July 2025	Ksh 65,000
8 <sup>th</sup> payment prior to 1 <sup>st</sup> August 2025	Ksh 65,000
Last payment prior to 1 <sup>st</sup> September 2025	Ksh 65,000

Final Examination Fee: Ksh. 5,000/-

### **GENERAL INFORMATION**

At the start of the course every student must bring the following:

- 2 Pairs Chef's Trouser
- 2 Pairs Chef's jacket
- 2 Pairs Necktie – white plain
- 2 Pairs Apron – white
- 2 Torchons ( Heat cloth )
- 1 Pair of Black Heavy Duty Shoes
- 1 small padlock for personal locker

Exact uniform specification should be obtained from the Institute

Students are required to cater for their transport, meals and accommodation expenses