

## **INTAKE PROCEDURE**

All applicants are required to:-

1. Study the Brochure and fees structure
2. Submit original certificates for verification
3. Submit original & copy of National ID
4. Sit for written test/oral test (Fee 1,000/=)
5. Sign legal provision at company lawyer's office
6. Fill registration form and pay ksh 1,000, non-refundable registration fee.
7. Submit 2 passport size photographs.
8. Read college rules and regulations.
9. Go for medical check up at approved test units and submit the results.

Test units:-

Nairobi Hospital  
Kenyatta National Hospital  
Aga Khan Hospital  
MP Shah Hospital  
Avenue Hospital  
Mater Hospital  
AAR Clinics  
Dr. A.I. Desai's Clinic  
Government Hospital

10. Fill in medical declaration form
11. Sign rules & regulations acceptance slip & fees payment declaration form.
12. Submit personal accident insurance cover
13. TCCI to give final confirmation.

Confirmed applications to pay deposit latest 2 weeks prior to commencement of the course.

No admission will be reserved for applications who do not pay deposit/School fees as required.



**Payments should strictly be made through the institute bank accounts:**

- ◆ **Paramount Universal Bank (Westlands Branch)**  
Account Np 010002031429
- ◆ **Standard chartered bank (Ukay Centre branch)**  
Account No. 0102011192600

**Account name: Top Chefs Culinary Institute**

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Registration in progress now, contact the administration for more information.

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**Top Chefs Culinary Institute**  
5<sup>th</sup> Floor, Parklands Plaza,  
Muthithi Road, Westlands.  
P.O.Box 740-00606, Nairobi  
Tel: 3740166, Fax: 3740266  
Cell: 0700691427

E-mail: [topchefs@tchefs.com](mailto:topchefs@tchefs.com)

Website: [www.tchefs.com](http://www.tchefs.com)



**1- YEAR**

**PASTRY & BAKERY**

**COURSE**

**DIPLOMA**

**WE START YOUR CAREER!!!**

## **PASTRY & BAKERY COURSE**

### **MODULE DATES**

#### **INTAKE 31:- 2<sup>ND</sup> JULY 2018**

#### **Module 1(12 Weeks) at TCCI**

2<sup>nd</sup> July—21<sup>st</sup> September 2018

#### **Module 2 (12 Weeks) In-training**

2<sup>nd</sup> September—14<sup>th</sup> December 2018

#### **Module 3 (12 Weeks) at TCCI**

2<sup>nd</sup> January —22<sup>nd</sup> March 2019

#### **Module 4 (12 Weeks) In-training**

25<sup>th</sup> March-14<sup>th</sup> June 2019

Break : 17<sup>th</sup>-21<sup>st</sup> June 2019

#### **Final Examination**

25<sup>th</sup>— 28<sup>th</sup> June 2019

**Unforeseen situations like Public Holidays, Christmas Holidays may vary Module timing.**

## **GENERAL INFORMATION**

### **COURSE SUBJECT OUTLINE**

#### **Diploma**

##### **Module 1**

**Practicals:** Bakery demonstrations and practical application in the Training Kitchen of Bread & Bread products, Assorted Pastries & Savoury products

**Theory:** Safety and First Aid, Food Knowledge, Hygiene, Bakery Knowledge, Industrial Visits & Computer studies

##### **Module 2**

Practical in training in a commercial bakery in Nairobi or Pastry Bakery shop

##### **Module 3**

**Practical :** Demonstrations –English Cakes, Cookies and French Pastries, Sweet dishes (Hot and Cold), Iced Cakes & Cake decoration, Puffpastry products, Pies, Special Breads, Flans- Practical application in the Training kitchen

**Theory:** Food knowledge, Bakery knowledge, Nutrition, Bakery Administration, Food Costing & Pricing, Industrial Visits & Computer studies

##### **Module 4**

Practical In –training in a commercial bakery or pastry shop or Hotel Pastry or Cake shop

##### **Final Examination**

All subjects at Top Chefs Culinary Institute (3 days)

## **FEES STRUCTURE**

### **Payment Scheme**

Module 1 – ksh. 142,000/- (Course entry fee)

Module 3 - ksh, 142,000/-

Module 5 – Ksh. 142,000/-

Final Examination Fee: Ksh. 5,000/-

### **GENERAL INFORMATION**

At the start of the course every student must bring the following:

- 2 Pairs Chef's Trousers
- 2 Pairs Chef's jacket
- 2 Pairs Necktie – white plain
- 2 Pairs Apron – white
- 2 Torchons ( Heat cloth )
- 1 Pair of Black Heavy Duty Shoes
- 1 small padlock for personal locker

Exact uniform specification should be obtained from the Institute

Students are required to cater for their transport, meals and accommodation expenses